

New Job Descriptions

26 March 2022

Teacher

Description

Third Future Schools' teachers help students improve academic proficiency and build habits of success. They create a safe and orderly learning environment for students who are assigned to their class and for all the students in the school. They deliver high-quality instruction and work with colleagues to accomplish the school's mission and vision. They are supervised by the principal and assistant principal.

Qualifications

- Bachelor's degree
- Experience working with or teaching children (preferred)
- Three years of demonstrated results improving student academic achievement in a core content area (preferred)
- Demonstrated leadership abilities
- Experience leading a team of adults or working on a high-performance team
- Willingness to work in and contribute to a high-performance culture
- Good work ethic

Responsibilities

- Deliver instructional lessons and activities in a way that maximizes time on task, student engagement, and student learning
- Create a safe and positive educational climate in which students may learn
- Manage student behavior in the classroom by invoking approved disciplinary procedures
- Follow the Third Future Schools' instructional model (known as LSAE)
- Maintain a focus on student academic and performance outcomes
- Use both direct instruction and differentiated learning strategies
- Support students in the development of habits of success
- Work with colleagues and the administration to accomplish the school's goals as outlined in the School Action Plan
- Participate in professional learning communities and function well as part of a team
- Observe and evaluate student's performance
- Communicate with and engage parents and families to support student learning and habits of success
- Perform other duties as assigned

Teacher Apprentice

Description

Teacher Apprentices work with distinguished teachers to grow their craft and become classroom teachers. Teacher Apprentices teach students in collaboration with the distinguished teachers. They do not plan lessons or assignments, but will familiarize themselves with the lessons and the instructional materials in order to teach effectively. Once the school leadership team and the distinguished teacher believes the Apprentice is ready to provide direct instruction without any support, they will be elevated to the teacher position and receive the commensurate salary increase.

Qualifications

- Bachelor's degree
- Experience working with or teaching children
- Demonstrated leadership abilities
- Experience leading a team of adults or working on a high-performance team
- Willingness to work in and contribute to a high-performance culture
- Good work ethic

Responsibilities

- Work under the guidance of a distinguished teacher to grow your craft and prepare to be a classroom teacher
- Deliver instructional lessons and activities in collaboration with a distinguished teacher
- Create a safe and positive educational climate in which students may learn
- Manage student behavior in the classroom by invoking approved disciplinary procedures
- Follow the Third Future Schools' instructional model (known as LSAE)
- Maintain a focus on student academic and performance outcomes
- Substitute for the distinguished teacher in that teacher's absence
- Deliver instruction in a way that maximizes time on task, student engagement, and student learning
- Support students in the development of habits of success
- Work with colleagues and the administration to accomplish the school's goals as outlined in the School Action Plan
- Participate in professional learning communities and function well as part of a team
- Communicate with and engage parents and families to support student learning and habits of success
- Perform other duties as assigned

Learning Coach

Description

The Academy's Learning Coaches work with small groups of students and provide support for the classroom teachers. Their main responsibility is to coach and guide students in the "team centers" where proficient and accelerated students work independently on assignments after direct instruction with the teacher. Learning Coaches also support the teachers with copying, grading papers, and general classroom support. Learning Coaches do not plan nor create lessons or assignments. Learning Coaches sometimes teach a group of students directly when a teacher is absent. They create a safe and orderly learning environment for students who are assigned to their group and for all the students in the school. They work with colleagues to accomplish the school's mission and vision. Learning Coaches are supervised by the Principal, Assistant Principal, or Lead Teachers.

Qualifications

- Associate's degree (Bachelor's preferred)
- Experience working with or teaching children
- Experience working on a team
- Willingness to work in and contribute to a high-performance culture
- Good work ethic

Responsibilities

- Tutor individual students or small groups of students in the classroom or team center
- Support classroom teachers
 - o Make copies of assignments and other materials for classroom instruction
 - o Grade one assignment each week at the direction of the classroom teachers (answer key provided)
 - o Provide general classroom support for teachers
- Teach students in the teacher's absence
- Manage student behavior and create a safe and positive educational climate in which students may learn
- Monitor students as directed by the Assistant Principal or Principal
- Support students in the development of habits of success
- Work with colleagues and the administration to accomplish the school's goals as outlined in the School Action Plan
- Participate in professional learning communities and function well as part of a team
- Perform other duties as assigned